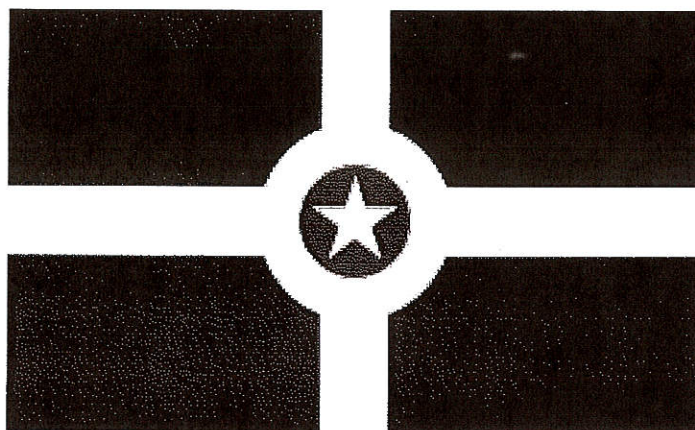


The Marion County Vote Center Plan




Myla A. Eldridge
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Amended Plan Adopted this 5th day of April, 2019:


Chairman, Michael Solari


Vice-Chair, Will Gooden


Secretary, Myla Eldridge

INDIANA ELECTIONS DIVISION
2019 APR - 7 PM 3:52

Marion County Election Board



April 5, 2019

Indiana Election Division
Attention Co-Directors
302 West Washington Street, E-204
Indianapolis, Indiana 46204

Director King and Director Nussmeyer:

On December 6, 2018, the Marion County Election Board submitted the vote center plan for the county to your office. Since that time, many changes have been made to the original plan to ensure that Marion County has a smooth transition to vote centers and that the 2019 Municipal Primary Election is convenient for voters.

Enclosed with this letter you will find Marion County's amended plan for the implementation of vote centers. The amended plan complies with the requirements laid out in Indiana Code 3-11-18.1-4. Those requirements are outlined on pages seven to thirteen (7-13) of this plan.

The Marion County Election Board unanimously adopted an order approving the vote center plan on November 6, 2018. Further, the City-County Council of the City of Indianapolis and Marion County approved the designation of Marion County as a vote center county on December 3, 2018 and the Mayor of the City of Indianapolis and Marion County, acting as County Executive, approved the designation of Marion County as a vote center county on December 4, 2018. Finally, the Marion County Election Board unanimously adopted the amended plan on April 5, 2019. The approvals of the Marion County Election Board, the City-County Council and the Mayor are attached to the plan in Exhibit F.

Please let me or the Election Board staff know if you have questions about this information or Marion County's amended vote center plan.

Sincerely,

A handwritten signature in cursive script that reads "Myla A. Eldridge".

Myla A. Eldridge
Marion County Clerk

Timeline narrative for the plan from the Election Board:

1. On January 24, 2018, the Marion County Election Board adopted Resolution 01-18 providing direction to study the concept of vote centers in Marion County.
2. An election administration planning committee (EPAC), as prescribed by Resolution 01-18, held two meetings:
 - a. On April 3, 2018 at the City County Building, 200 E. Washington St., 46204. At this meeting, public testimony was taken to help develop the draft plan for Marion County.
 - b. On June 19, 2018 at Marion County Election Service Center, 3737 E. Washington St., 46201. This meeting had two vendors demonstrate e-pollbooks that the MCEB was considering at the time, in a public setting.
3. The Marion County Election Board adopted Resolution 06-18 on July 25, 2018 to establish six (6) satellite voting locations for the November 6, 2018 General Election.
 - a. The Board plans on using the six satellite locations to pilot the vote center election equipment: ExpressVotes and electronic pollbooks.
4. On October 3, 2108, the Board held its first public meeting on the vote center plan.
5. The second public meeting was held on November 6, 2018. At this meeting, the Board considered an amended version of the vote center plan presented on October 3, 2018. Amendments made to the original draft plan include an update to the anticipated poll site list and an update to the number of active and inactive voters in Marion County. The Board adopted an order approving the amended draft vote center plan.
6. The City-County Council, the county fiscal body, adopted a resolution approving the vote center plan on December 3, 2018, 2018.
7. The Mayor of Indianapolis, who is the county executive, adopted a resolution approving the vote center plan on December 4, 2018.

8. The vote center amendment was approved by a unanimous vote of the Election Board on April 5, 2019.

Marion County Voter Registration Information

As of April 1, 2019, at 11:30 a.m. the counts for registered voters in Marion County, as defined by IC 3-7-26.3-2, are expressed below:

- (A) The total number of voters within the County 628,304
(B) The number of active voters within the County 595,912
(C) The number of inactive voters within the County 32,392

In compliance with IC 3-11-18.1-13, any registered voter in Marion County will be able to cast their ballot at any of the vote centers in Marion County, representing the 600 precincts in the county. Each precinct board, regardless of size will be able to administer the election for any precinct, and all ballot splits for voters in Marion County.

Vote Center Locations, Configuration, and Management

On January 24, 2018, the Marion County Election Board adopted Resolution 01-18, officially calling for the creation of an election administration planning committee (EPAC) to transition the county toward vote centers, and away from the current precinct model. Exhibit A is a copy of that order, and outlines the steps that the Election Board expects to execute in the implementation of the vote center plan.

Resolution 01-18, also called on the Election Board to establish no more than 300 vote centers to be operational for the 2019 Municipal Primary Election. At the time of the resolution's adoption the Marion County Election Board intended to use the 286 polling locations from the November 2018 General Election as vote centers for the May 2019 Municipal Primary Election. For the May 2019 Municipal Primary, there will be 277 vote centers in Marion County.

A list of the buildings, and their physical address can be found as Exhibit B at the end of this plan. Exhibit C is a map, representing the geographical location of the sites in Marion County.

Exhibit D depicts a copy of the anticipated floor plan for each vote center location.

Vote Center Equipment and Pollworkers

All vote centers, with information on each registered voter in Marion County, will be linked using electronic pollbooks (e-pollbooks). At least one e-pollbook will be provided to each location. More devices will be provided at certain locations depending on the anticipated number of voters for that vote center. The e-pollbooks will be connected to a central database, that all e-pollbooks can access using a secured wireless internet connection.

Marion County will deploy ExpressVote touchscreen devices to each vote center. At a minimum, there will be two (2) of these machines at each vote center location. The Election Board will provide more machines to vote centers based on expected turnout at each site.

Each vote center will have only one inspector, to manage and administer the location. For each of the vote centers, the Election Board will request that each major political party appoint at least one pollworker to that location. If a political party does not make an appointment for a vote center location, the Election Board will appoint pollworkers.

In vote centers where a low-turnout of voters is expected, the Inspector will serve as the leader of the vote center. Inspectors will ensure that the vote center opens and closes on time, addresses vote-challenges, will be responsible for keying ballot codes (unless they designate another pollworker), controls the accounting of ballots, and assists the other pollworkers in their assigned duties. Locations where turnout is expected to be relatively high will have more pollworkers to assist in processing voters. These pollworkers, or clerks, will be responsible for greeting each voter, checking for valid I.D., will operate the poll pad, assist voters at the ExpressVote, aid voters with disabilities, and assist the inspector in their duties.

- A Precinct Election Board consists of one Inspector and one Clerk of the opposite party.

- High turnout vote centers will have 5 pollworkers: 1 Inspector and 6 Clerks.
- Highest turnout vote centers will have 7 pollworkers: 1 Inspector and 8 Clerks.
- The Marion County Election Board will appoint more workers to a vote center location if it is necessary based on turnout predictions.

Regardless of the vote center size and staff level, the voting process will be the same in each vote center. Voters will present their I.D. to the Inspector/clerk, the voter will be identified using the poll pad and sign their name. If changes to a voter's profile are necessary, a clerk will document the information in the e-pollbook as required by state law. Clerks will initial a blank ExpressVote ballot card in the space designated, after a voter has been successfully entered in the e-pollbook and immediately prior to handing the blank ballot card to the voter. The voter will then be handed the blank ballot card, a ticket with a ballot style code will be generated to identify the correct ballot for the voter, and then the voter will be pointed toward voting machine area. The inspector will enter the code found on the ticket onto the screen of the ExpressVote machine and populate the correct ballot style. Once the voter has made their selections on the ExpressVote touchscreen, the ballot is printed, reviewed by the voter, and then inserted into a DS-200 as an official ballot to be securely stored and tabulated.

Election Security and Accessibility

Access to the polls and election integrity are priorities to the Marion County Election Board. Each vote center location complies with accessibility requirements that are detailed in IC 3-11-8, ensuring that voters who want to cast a ballot in person on Election Day can efficiently and effortlessly vote.

Marion County adheres to security requirements established by the State of Indiana, found in IC 3-11-15-46.

The Marion County Election Board also has a hotline where pollworkers can report issues at each location so they are adequately addressed by trained staff. If vote centers experience disruptions on Election Day, contingency plans are in place to warrant the smoothest possible election still occurs. Each

e-pollbook, ExpressVote touch screen, and DS-200 are equipped with back-up batteries to ensure that the election is uninterrupted.

In the event of internet connectivity disruptions, the e-pollbooks store the processed voters, and will transmit the information to the ePulse network once internet is reestablished.

Information for each voter is housed in the ePulse program, which can be accessed by each e-pollbook as well as by the staff in the Marion County Election Board. Once a voter has cast a ballot, the ePulse information is updated to reflect this change.

The following hardware, firmware and software will be used to manage electronic poll lists:

Item	Use	Type
4 th generation iPad	Access information for e-pollbook	Hardware
Star Micronics Bluetooth label maker	Print label with barcode for ballot style	Hardware
Star Micronics Bluetooth receipt printer	Print receipt with barcode for ballot style	Hardware
iOS10 and iOS10		Firmware
ePulse	Voter database	Software
Poll Pad 3	Connects information from the database for each vote center	Software

MARION COUNTY ELECTION BOARD

MARION COUNTY, INDIANA

Vote Center Compliance Checklist as outlined in IC 3-11-18.1.4

The following are required to be included in a Vote Center Plan (the "Plan") pursuant to IC 3-11-18.1-4.

1. **The total number of vote centers to be established:**

Resolution 01-18, calls on the Election Board to establish no more than 300 vote centers to be operational for the 2019 Municipal Primary Election. It is the intention of the Marion County Election Board to use the poll locations from the November 2018 General Election as vote centers for the May 2019 Municipal Primary Election. As of November 6, 2018, there were 287 physical locations to be used for the 2018 General Election, and those locations are expected to be used in May 2019.

2. **The location of each vote center:**

A list of the buildings and the physical address for each building can be found as Exhibit B at the end of this plan. Exhibit C is a map, representing the location of polling places to be used for the May 2019 Municipal Primary.

3. **The effective date of the vote center order:**

On January 24, 2018, the Marion County Election Board adopted and approved Resolution 01-18 officially calling for the creation of an election administration planning committee (EPAC) to transition the county toward vote centers, and away from the current precinct model. Exhibit A is a copy of that order, and outlines the steps that the Election Board expects to execute in the implementation of the vote center plan. At its second public meeting on November 6, 2018, which was held more than thirty days after the first public meeting on October 3, 2018, the Marion County Election Board adopted an order to approve the vote center plan.

4. **The following information regarding voter registration numbers according to the computerized list (as defined in IC 3-7-26.3-2) as of the date of the order:**

As of April 1, 2019, the counts for registered voters in Marion County, as defined by IC 3-7-26.3-2, are expressed below:

- (A) The total number of voters within the County: 628,304
- (B) The number of active voters within the County: 595,912
- (C) The number of inactive voters within the County: 32,392

5. For each vote center, a list of the precincts whose polls will be located at the vote center consistent with IC 3-11-18.1-13:

In compliance with IC 3-11-18.1-13, any registered voter in Marion County will be able to cast their ballot at any of the vote centers in Marion County, representing the 600 precincts in the county.

6. The number of precinct election boards that will be appointed at each vote center:

Each vote center will have one appointed precinct election board. See Exhibit E for a detailed description of Marion County vote center pollworker job descriptions and staffing levels.

7. Designate the precincts that each precinct election board will administer:

Each precinct board, regardless of size, will be able to administer the election for any precinct, and all ballot styles, and splits, for voters in Marion County.

8. The number and title of the precinct election officers who will be appointed to serve at each vote center:

Each vote center will have at least 2 pollworkers, 1 inspector and 1 opposite party judge/clerk. For each vote center, the Election Board will request that each major political party appoint at least one pollworker to that location. If a political party does not make an appointment for a vote center location, however, the Election Board will appoint pollworkers. See Exhibit E for a pollworker job descriptions and vote center staffing levels.

9. For each vote center specify the following:

(A) The number and type of ballot variations that will be provided at the vote center:

Each ballot style created for a particular election will be available in every vote center location.

(B) Whether ballots will be delivered to the vote center or printed on demand for a voter's use:

Marion County is utilizing a type of voting technology similar to printing ballots on demand. The technology deployed by Marion County will allow each voter to insert a blank ballot card into an ExpressVote, a ballot marking device. Once the correct ballot style is activated, the voter will mark his or her selections on the ExpressVote screen. Then the ExpressVote will print the voter's selections onto the ballot card, where the voter can review their candidate selections.

10. A detailed description of any hardware, firmware, or software used:

(A) to create an electronic poll list for each precinct whose polls are to be located at a vote center; or

- Hardware: iPad 4th generation, Star Micronics Bluetooth Label Printer, Star Micronics Bluetooth Receipt Printer
- Firmware: iOS10 and iOS11
- Software: ePulse, Poll Pad 3

(B) to manage data in an electronic pollbook through a secure electronic connection between the county election board and the precinct election officials administering a vote center.

Same as above in (A)

11. Description of the equipment and procedures to be used to ensure that information concerning a voter entered into any electronic pollbook used by precinct election officers at a vote center is immediately accessible to:

(A) the county election board:

Individuals who have voted will be updated in the ePulse program. The program is designed to sync every two minutes, and can be manually synced by a pollworker at each vote center. The election board staff will also have access to ePulse and will have access to the universe of voters in real time.

(B) the electronic pollbooks used by precinct election officers at all other vote centers in the county

Using the ePulse program, pollworkers in each vote center will have access to the same, updated list that each vote center has access to.

12. For each precinct, the number of electronic pollbooks to be provided for each precinct:

At least one (1) electronic pollbook device will be provided at each location. More devices will be provided at certain locations depending on the anticipated number of voters for that vote center. The electronic pollbooks will be connected to each other using a secured wireless internet connection.

Marion County will deploy ExpressVote touchscreen devices to vote centers. On Election Day, there will be a minimum of two (2) voting machines at each location. More machines will be apportioned to the vote centers based on expected turnout at each site.

13. Whether each ballot card will have the printed initials of the poll clerks captured through electronic signature:

The vote center clerks will initial each ballot by hand. Their initials will not be printed on the ballots by a machine.

14. The security and contingency plans to be implemented by the county to do all of the following:

(A) Prevent a disruption of the vote center process.

- The county has adopted the security requirements as outlined in IC 3-11-15-46.

(B) Ensure that the election is properly conducted if a disruption occurs.

- The Marion County Election Board has a hotline for pollworkers to call on Election Day. The hotline has volunteers, election board staff, equipment vendors, and attorneys on hand to answer questions and respond to disruptions. Loss of Internet Connection: The tablets are designed to operate without an internet connection. The pollbook data is stored on each Poll Pad individually. In the event, the Poll Pad loses its internet connection, it can still operate with the data stored on it. When the connection is restored, that particular Poll Pad will sync with ePulse again.
- The Marion County Election Board has also contracted with a vendor to visit all sites and ensure that internet connectivity exists for each MiFi (internet hotspot) that will be used on Election Day. Loss of Power: The election equipment and electronic pollbooks are both designed to operate without a power source. Their internal batteries have several hours of back-up power available.

(C) Prevent access to an electronic pollbook without the coordinated action of two (2) precinct election officers who are not members of the same political party.

- Poll Pad 3 will require each election officer of a political party to have a code different from the officer of the other party.

15. A certification that the vote center complies with the accessibility requirements applicable to polling places under IC 3-11-8:

See Marion County Election Board Resolution and Order No. 01-18 at Exhibit F.

16. A sketch depicting the planned layout of the vote center, indicating the location of equipment and precinct election officers:

Exhibit D depicts a copy of the anticipated floor plan for each vote center location.

17. The total number and locations of satellite offices to be established under IC 3-11-10-26.3 at vote center locations designated under subdivision (2) to allow voters to cast absentee ballots in accordance with IC 3-11. However, a plan must provide for at least one (1) vote center to be established as a satellite office under IC 3-11-10-26.3 on the two (2) Saturdays immediately preceding an election day:

A. Marion County will have two (2) satellite sites for each Primary Election at the following locations:

i. Washington Township Government Center
5302 N. Keystone Avenue, Suite E
Indianapolis, IN 46220

ii. Perry Township Government Center
4925 Shelby Street
Indianapolis, IN 46227

B. Marion County will have six (6) satellite sites for each General or Municipal Election at the following locations:

i. Washington Township Government Center

5302 N. Keystone Avenue, Suite E

Indianapolis, IN 46220

ii. Lawrence Education & Community Center

6501 Sunnyside Road

Indianapolis, IN 46236

iii. Perry Township Government Center

4925 Shelby Street

Indianapolis, IN 46227

iv. Franklin Township Annex Learning Center

6019 S Franklin Road

Indianapolis, IN 46259

v. Eugene & Marilyn Glick Technology Center

2620 N Meridian Street

Indianapolis, IN 46208

vi. International Marketplace Coalition

3685 Commercial Drive

Indianapolis, IN 46222

18. The method and timing of providing voter data to persons who are entitled to receive the data under this title:

Voter data will be provided at 10:00 a.m., 12:00 p.m., 2:00 p.m., and 4:00 p.m. on any day in which voting occurs, to the Marion County Democratic Party and the Marion County Republican Party. Any additional person who is entitled to receive the data under Indiana Code shall request access at least 72 hours prior to the day of voting.

19. That the county election board shall adopt a resolution under IC 3-11.5-5-1 or IC 3-11.5-6-1 to make the central counting of absentee ballots applicable to the county (if the board has not already done so).

Pursuant to IC 3-11.5-4-0.5, Marion County must centrally count absentee ballots unless a resolution to the contrary is adopted by unanimous vote of the entire membership of the Board. All absentee ballots will be stored in their secrecy envelopes, under bi-partisan key, until they are counted at a central location on Election Day.

20. For a plan adopted after July 1, 2014, in a county in which a majority of votes are cast on optical scan ballot cards, any additional procedures to provide for efficient and secure voting at each vote center, including ballot on demand printing.

- (A) A Marion County voter will enter the vote center and complete the sign-in process on the Poll Pad, electronic pollbook. The Poll Pad will print a paper ticket for the voter that contains the voter's name, ballot style code, and voter's preferred party. The code is the voter's ballot style. The voter will take their ballot ticket and blank ExpressVote ballot card to an ExpressVote. At the machine, the poll worker will insert their ballot card into the Express Vote. Then the pollworker, will enter the ballot style code to activate the correct ballot style.
- (B) On Election Day, when the voter is finished they will insert their voted ExpressVote ballot card into the DS200. The DS200 is the vote tabulation machine.
- (C) During early voting, the voter will place their voted ExpressVote ballot card into a ballot secrecy envelope that will be stored until Election Day.